



**Massachusetts Institute of Technology
Sloan School of Management**
The Doctoral Program Office
30 Memorial Drive, E60-3rd Floor
Cambridge, Massachusetts 02139

**Application for Admission
to the Doctoral Program
for Entering September 2001
Due January 19, 2001**

Instructions for Completing the Application Process

Important: applications should be submitted no later than January 19, 2001. Applications that are not completed in time to be reviewed during the regular admission period of January to early March may be returned. Please note that the School admits new students for September only. Further information about admission procedures is contained in the brochure describing the Doctoral Program. We will not review applications before January 19, 2001.

1. Fill out the attached Reference Report forms and give them to three or four persons familiar with your work. At least two of the recommendations should be from professors with whom you have worked. One should be from your supervisor, if you are employed. Ask them to attach their recommendations to the forms and return them in sealed and signed envelopes directly to you *prior* to the January 19, 2001 deadline. Be certain you have signed (or not signed) the waiver of access statement on the recommendation forms. Also ensure that the recommender has signed the back flap of the envelope after sealing.

2. Ask the Registrar of each college and university you have attended (regardless of whether or not you have earned a degree) to send you an official transcript of your college record to date. Be sure to specify that the transcripts should be returned to you, sealed and signed, **before** January 19. *Only one transcript from each college is required.*

Ask the Registrar to include a list of the 2000 Fall-term courses for which you are registered. If you are an MIT student or

alumnus, you may submit a copy of your most recent grade report in lieu of a formal transcript. *Applicants who have attended foreign universities that do not issue transcripts should submit a certified, or attested, copy of all grade reports, examination results, and diplomas.*

3. Complete the application for Admission to the Doctoral Program. If you wish to apply for financial aid, you must also complete the Application for Financial Assistance section. All forms should be typed or printed clearly in black ink.

4. A non-refundable application fee of \$60 is required. Please attach to this form a check or money order made payable to Admissions Office, MIT. Your full name should appear on the check or money order. *NO ACTION will be taken on an application for which the fee has not been paid.*

The application fee is not required of those who are currently enrolled as graduate students in other MIT departments.

5. After you have received your recommendations and transcripts, mail them, unopened, and the application mentioned in (3) to the Sloan Schools' Doctoral Program Office at:

Massachusetts Institute of Technology
Sloan School of Management
Doctoral Program Office
30 Memorial Drive, E60-321
Cambridge, MA 02139

Please do not mail your application until it is complete in every respect; missing items

Instructions for Completing the Application Process Cont.

will delay its processing and review. The Doctoral Program Office much prefers a completed application that is a few days late to an incomplete application that has arrived on time.

6. The Graduate Management Admission Test (GMAT) or the Graduate Record Exam (GRE) is required of all applicants, including those from foreign countries who hold MBAs, and those with extensive work experience. For GRE, only the General Test is required. Have an official copy of your GMAT or GRE scores sent directly to the Sloan School from the Educational Testing Service in Princeton, New Jersey. Scores should be less than five years old. Copies of score reports sent by applicants are not acceptable. Those applying to Operations Management should submit GRE scores only (Operations Management will not accept GMAT).

GMAT-applicants taking CAT must have scores available by the time they submit the Ph.D. application. It usually takes GMAT up to three weeks to issue an official score. The Doctoral Program code for GMAT is 3510. Candidates submitting GRE scores should also allow three weeks (whether CAT or paper-test).

The Doctoral Program code for GRE is 3510-4201. To receive GMAT registration forms write to Educational Testing Service, PO Box 6103, Princeton, NJ 08541-6103; for GRE, write to ETW, PO Box 6000, Princeton, NJ 08541-6000, or <http://www.ets.org>.

7. Applicants whose native language is not English must take the Test of English as a Foreign Language (TOEFL) and ask the Educational Testing Service to send official scores directly to MIT. Copies of score reports sent by applicants are not accepted. The minimum score accepted by MIT is 577

on the paper-based version of TOEFL and 233 on the computer-based version. The Doctoral Program Code for TOEFL is 3514-02

Those who have not already taken the test should do so no later than January 5, 2001. To receive TOEFL registration forms either write to TOEFL/TSE, PO Box 6151, Princeton, NJ 08541-6151 or <http://www.toefl.org>

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1. Full legal name _____
LAST (FAMILY) NAME/FIRST NAME/MIDDLE NAME(S)

2. Address for reply _____
NUMBER/STREET VALID UNTIL (DATE)

CITY/STATE/ZIP CODE TELEPHONE/E-MAIL

3. Home address (if different) _____
NUMBER/STREET

CITY/STATE/ZIP CODE TELEPHONE

4. U.S. Citizen? Yes No If no, what country? _____

5. *Optional, for US citizens; I consider myself to belong to the following ethnicity:*

Native American Asian American Hispanic or Mexican-American
 Puerto Rican African-American Other (Specify Origin)

6. Male Female Date of birth _____ Social Security # _____

7. Sloan offers 11 research concentrations. Check which faculty group(s) you wish to review your application:

Accounting Management of Technological Innovation Information Technologies
 Financial Economics & Entrepreneurship Marketing
 Industrial Relations Organization Studies Operations Management
 International Management Strategy System Dynamics

8. Have you a serious interest in college or university teaching as a career? _____

9. Educational Background: (Please be specific on major

COLLEGE OR UNIVERSITY DEGREE DATES ATTENDED

MAJOR GPA

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MAJOR GPA

COLLEGE OR UNIVERSITY DEGREE DATES ATTENDED

MAJOR GPA

Each applicant must request Educational Testing Service to submit score directly to the Sloan School Ph.D. Program Office (code #3510).

GMAT TEST DATE VRB % BELOW QNT % BELOW TOT % BELOW

GRE TEST DATE VRB % BELOW QNT % BELOW ANAL % BELOW

10. Please attach resume of teaching or professional experience and accomplishments in outside activities.

11. Other graduate schools to which you are applying; other departments at MIT.

12. Have you previously applied for admission as a Regular or Special Graduate Student at MIT? YES NO

If yes, indicate date(s) and department(s) _____

13. Members of the Sloan School faculty whom you have consulted (note whether in person or by other means):

14. Date of GMAT/GRE: _____
TEST DATE If you have not taken either test, when do you plan to? _____
MONTH/YEAR

15. Names of the persons to whom you have given Reference Report forms:

- a. _____ c. _____
- b. _____ d. _____

Foreign Applicants Only

Please complete this section

City and country of birth _____

If you are now in the U.S., when did you enter? _____

Indicate the type of U.S. visa you will have: Immigrant/Permanent Resident Visitor (B) Exchange Visitor (J) Student (F) Other Official (A) _____
SPECIFY OTHER

If Exchange Visitor, give program number and name of sponsor: _____

If you are married, will your spouse and children (if any) come with you? _____

If you are not enrolled in school, are you on authorized practical training? Yes No

If so, from which institution? _____

Your occupation: _____

Funds available during period of study in the United States (A minimum of \$44,700 is required for all expenses, excluding travel, for a full year at MIT) _____

Source of this support _____

If the amount indicated above is less than \$44,700, how do you plan to make up the difference?

Have you taken the TOEFL? _____ DATE TOTAL SCORE If you have not taken the TOEFL, when do you plan to? _____ MONTH/YEAR

**Applicant's
Statement of
Background,
Interests, and
Plans**

Your task in writing this statement is to convince the Sloan School's Doctoral Committee that your plans are cogent, your motivation strong, and that your background and personal qualities promise excellent doctoral work.

You may organize the statement as you like, provided it is reasonably concise. Include whatever information you think relevant. You may attach a sample of your written work (a paper, report, or journal article) if you think it will help the Committee evaluate your application. Here are examples of the kinds of specific questions you may wish to address.

*Please type or
print clearly in
black ink.*

*Use an additional
sheet if necessary.*

Plans: What are your long-term objectives? Why is a Ph.D. necessary to achieve them? Are there specific reasons why you want to enter the Sloan Doctoral Program instead of some other program?

Interests: In what major field do you now plan to work? What sort of specific research topic excites you intellectually?

Background: How did you come to decide on your long-term objectives? How have your activities to date advanced you towards these objectives? Are there any aspects of your past record to which the Committee ought to give special attention?

Signature _____

DATE _____

Application for Financial Assistance

If you wish financial assistance from the Sloan School at any time, please complete this form. Applicants not requesting financial aid should leave it blank.

It is the policy of the Ph.D. Committee to try to award financial aid to those students who demonstrate need. As funds are limited, however, you are urged to actively seek funds from other sources. If you are able to obtain outside assistance, it will enable us to more equitably meet the needs of all students in the program.

Confidential

We ask for information that will present a complete account of your financial situation so that the Ph.D. Committee can evaluate all requests accurately and make awards fairly. If you should acquire additional resources after you have submitted the application, please let us know.

Citizenship _____ Visa status (if applicable) _____

Country in which you plan to work upon completion of program _____

Marital status at time of registration ___Single ___Married-
If married, will your spouse be with you at school? ___Yes ___No
Will he/she be employee ___Yes ___No

Spouse's occupation _____ Anticipated gross annual salary _____

Number of children and ages _____

List sources of funds you expect to have available, including funds designated for tuition and fees. Figures reported should be for twelve months.	Savings and earnings	\$ _____
	Educational loans (please identify, GLS, etc.)	\$ _____
	Other personal sources. (Do not include if available only for emergency use.)	\$ _____
Please list all non-MIT sources of support.	Other sources (explain), including institutional, government grants, outside fellowships, interest income and liquidated property.	\$ _____
Total Assured Resources		\$ _____

I hereby certify that the above figures accurately indicate all funds I will have available for my doctoral studies. If I acquire additional resources, I will report them and agree that they will be considered in making future aid awards to me. I understand this information will be updated annually.

Signature _____

Date _____

Please print name _____

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REFERENCE REPORT

To Applicant: Under the Family Educational Rights and Privacy Act of 1974, a student enrolled at MIT has access to his or her education records. We intend to comply with both the letter and spirit of this law, while still allowing the student the option of waiving the right to access. If you wish to waive the right to examine this reference Report at a later date, please sign here. If left unsigned, you will have access to this document upon enrollment at MIT. The alternative you choose in no way affects our consideration of your application.

Name of applicant	Signature of applicant	Date
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To Endorser: The Sloan School Doctoral Program prepares exceptional students for careers in either teaching and research, or for non-academic positions requiring advanced research and analytical capabilities. Admissions is highly selective and your recommendation will have a significant impact on the applicant's chances for admission. Please attach a frank and detailed evaluation of the applicants motivation, basic intelligence, and creativity. Overall, how do you rate the applicant's ability and promise for doctoral work at the Sloan School?

This form is to be returned to the applicant in an envelope. The applicant will then send the unopened envelope with the application to the Sloan School. Please seal and sign the envelope. Thank you for your assistance.

Name and Title of Endorser (Print or Type)	School or Company			
Signature of Endorser _____	Date _____			
<input type="checkbox"/> Average	<input type="checkbox"/> Above Average	<input type="checkbox"/> Superior	<input type="checkbox"/> Outstanding	<input type="checkbox"/> Not able to Judge

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Signature of Endorser _____	Date _____			
<input type="checkbox"/> Average	<input type="checkbox"/> Above Average	<input type="checkbox"/> Superior	<input type="checkbox"/> Outstanding	<input type="checkbox"/> Not able to Judge